

Core Requirement 2.7.4

The institution provides instruction for all course work required for at least one degree program at each level at which it awards degrees. If the institution does not provide instruction for all such course work and (1) makes arrangements for some instruction to be provided by other accredited institutions or entities through contracts or consortia or (2) uses some other alternative approach to meeting this requirement, the alternative approach must be approved by the Commission on Colleges. In both cases, the institution demonstrates that it controls all aspects of its educational program.

Impact Statement

Prior to the merger of the former Capital Area Technical College (CATC) and Baton Rouge Community College (BRCC), both institutions offered programs compatible with the mission and stated purpose of the respective institutions. Merging the former CATC with BRCC has extended the merged institution's compliment of program offerings compatible with the college's mission. The merged college has maintained full control of all program instruction.

Rationale

Baton Rouge Community College (BRCC) fully complies with this requirement by providing instruction for all course work required for its degree programs, thereby controlling all aspects of its educational program. All programs and courses, certificates, diplomas, and degrees are taught by faculty qualified by BRCC to teach the assigned courses ([Figure 2.7.4.1](#)). All faculty members are supervised by a Department Chair supervising his/her area of instruction who is responsible for ensuring all instructors are adhering to the course outline as documented on departmental course syllabi ([Figure 2.7.4.2](#)). As an additional quality control measure, the College stipulates that all instructors meet the credentialing requirements as documented on the Faculty Credentialing Form ([Figure 2.7.4.3](#)).

Students enrolled in programs such as Associate Degree in Nursing participate in clinical experiences at area hospitals. During these learning experiences, the students are supervised by BRCC faculty. Affiliation agreements are signed with the site clarifying BRCC's responsibility for all aspects of the students' education ([Figure 2.7.4.4a](#), [Figure 2.7.4.4b](#), and [Figure 2.7.4.4c](#)).

When clinical or practicum instruction is conducted at an off-site location such as with the Diagnostic Medical Sonography program, clinical personnel designated as clinical preceptors provide significant oversight of student learning. The clinical preceptor serves under the supervision of the clinical coordinator who is a full-time BRCC faculty member in the course. The preceptor acts as a clinical resource while students apply the knowledge obtained during the didactic portion of the program. The clinical preceptor who must satisfy qualifying clinical criteria is responsible for on-site supervision, clinical training, assessment and evaluation of student competencies. The preceptor provides feedback on student performance to the clinical coordinator. Expectations of the clinical preceptor are clearly identified and communicated in writing ([Figure 2.7.4.5a](#), [Figure 2.7.4.5b](#), [Figure 2.7.4.5c](#), and [Figure 2.7.4.5d](#)).

Baton Rouge Community College's Dual Enrollment (DE) Program provides high school students with the opportunity to earn college credit as well as high school credit. BRCC instructors

or qualified high school instructors teach BRCC courses at the high school campus. All high school DE instructors are considered adjunct instructors and must meet the same qualifications as traditional college faculty members. The DE Program is guided by a Memorandum of Understanding (MOU) that incorporates quality control guidelines that are agreed on by the college and the high school ([Figure 2.7.4.6](#)). Per these quality control arrangements, dual enrollment instructors in the high school setting are supervised and evaluated by a College department chair/director. All courses taught in the high school must meet the same course requirements as the counterpart-course taught on the college campus.

Through a contractual agreement between East Baton Rouge Parish Emergency Medical Services (EBRP-EMS) and the college, BRCC provides instruction for all general education courses for the Associate of Applied Science in Emergency Medical Services Education, and EBRP EMS provides instruction for all EMSE courses ([Figure 2.7.4.7](#)).

The terms of the current cooperative endeavor agreement provide appropriate authority for BRCC to ensure control of faculty credentials and the curriculum content. The contract clearly states:

EBRP-EMS will follow the curriculum of the Associate of Applied Science in Emergency Medical Technology-Paramedic as published in the Baton Rouge Community College Catalog and ensure that the Southern Association of Colleges and Schools (SACS) and the Committee on Accreditation of Educational Programs for the Emergency Medical Services Profession (CoAEMSP) accreditation standards are met.

Provide documentation of course completion through official grade reports and official transcripts to all enrolled students who complete course requirements for the Emergency Medical Technician program.

Through the BRCC Vice-Chancellor for Academic Affairs, Dean of the Division of Nursing and Allied Health, and College academic committees, ensure collegiate instructional integrity and provide academic oversight for the program including, but not limited to, faculty credentialing, faculty evaluation, curriculum development, program review and assessment of outcomes.

Supporting Evidence

- [Figure 2.7.4.1](#) Programs of Study
- [Figure 2.7.4.2](#) Master Course Syllabi
- [Figure 2.7.4.3](#) Faculty Credentialing Form
- [Figure 2.7.4.4a](#) Clinical Affiliation Agreement
- [Figure 2.7.4.4b](#) Clinical Business Associate Agreement
- [Figure 2.7.4.4c](#) Clinical Affiliation Agreement and Business Associate Agreement
- [Figure 2.7.4.5a](#) Clinical Preceptor Contact Information and General Information
- [Figure 2.7.4.5b](#) Clinical Preceptor Competency Check-off Letter – Practicum 2
- [Figure 2.7.4.5c](#) Clinical Preceptor Clinical Competency Evaluation Form
- [Figure 2.7.4.5d](#) Clinical Preceptor Job Description
- [Figure 2.7.4.6](#) Dual Enrollment Memorandum of Understanding (MOU)
- [Figure 2.7.4.7](#) BRCC and EBRP-EMS Cooperative Endeavor Agreement